

CITY OF LEWISTON
STAFF REVIEW COMMITTEE ZOOM MEETING
FINAL MINUTES for July 30, 2020

- I. **ROLL CALL:** The meeting was held remotely through Zoom and was called to order at 9:00 a.m.

Staff In Attendance: David Hediger Director of Planning & Code, Douglas Greene, City Planner, James Buzzell, Land Use Planner, John Kuchinski, Project Engineer and Carly Conley, Sargent of Police

Guests Present: Paula White

- II. **ADJUSTMENTS TO THE AGENDA:** None

- III. **CORRESPONDENCE:** None

- IV. **NEW BUSINESS:**

A minor development review application submitted by Paula White to operate a seafood stand on her property.

Doug said he had been working with Paula for the last year with ideas about starting a seafood business on her property and she has come back this year with a more specific plan to start it at her property using a mobile food sales type trailer. The property is zoned urban enterprise. There is a residence on the property with a driveway to her property that crosses two other properties. Doug asked Paula to briefly describe her project and what she wants to get approved.

Paula said she wants to put a seafood stand on the front lawn of her property and have three handicap parking spaces. There is a turnaround there and she wants to sell fresh seafood. Staff recommended she not have handicap parking spaces as that will require the construction of additional signage and construction. Paula said she include that in the second phase of her project.

Doug said that the application additional work. He said she needed a copy of the deed which she sent but was not signed. He said that staff would work with her on proof of right, title and interest of her property and would also need more information about the impervious areas and dimensions added to the site plan.

Public Comment Open: None

Public Comment Closed

David told Paula to be mindful of her neighbors and how she is operating her business out there. She should make sure customers are not parking on neighbors properties when traveling through the easement. Paula said she gets along well with all of her neighbors.

The following motion was made:

MOTION: by **Douglas Greene** moves approval of the minor site plan development review application for Paula White at 24 River Road to open a seafood stand with the following conditions:

1. Provide appropriate proof of right, title and interest.
2. A submission of a revised application and site plan to include complete application statistics as needed, and a revised site plan with dimensions.
3. Prior to the issuance of a Certificate of Occupancy, the City must receive a submission of all required licenses and permits from the City and State.

Second by **James Buzzell**.

VOTED: 5-0 (Passed)

V. READING OF MINUTES:

The following motion was made:

MOTION: by **David Hediger** to adopt the July 9, 2020 SRC meeting minutes as presented. Second by **Carly Conley**

VOTED: 5-0 (Passed)

VII. AJOURNMENT: The following motion was made to adjourn.

MOTION: by **John Kuchinski** to adjourn this meeting at 9:47 a.m.
Second by **Douglas Greene**

VOTED: 5-0 (Passed).

Respectfully Submitted:



Cathy Lekberg, Administrative Assistant
Planning & Code Department